

# **CERTIFIED STENCILING ARTISAN RULES AND REGULATIONS**

## **General Information**

1. The applicant may use any blank stencil material, paint, cutting tools, stencil brushes or other stencil paint applicators. **Only stenciling techniques are allowed, there can be no free hand painting or embellishments.** The use of shields (stenciling over a piece of mylar to form ,for example, a vein in a leaf) is regarded as a stenciling technique and is permitted.
2. The applicant must provide blank stencil material, paint, fabric, wood, cutting tools, proof paper, stencil brushes or other stencil paint applicators and any other material necessary to complete requirements. Examples of proof paper include art paper, blank wall paper, foam core board, cambric cloth, styrene or wallpaper liner.
3. The applicant's entry number is the only identification to appear on all materials returned for judging. **This number must be typed and placed on every project, stencil overlay, photograph, paper proof and index card. Failure to comply will disqualify applicant. Any handwriting or reference to the applicant's identity will also be cause for disqualification.**
4. Entries must be mailed to the designated Convention On-Site Certification Chairperson. The name and address is listed on the materials supplied with the Certification Kit. Your submission must be postmarked by **June 16, 2008** and received by **June 30, 2008.**
5. Sign and mail the Certification Registration Form to the SALI Certification Chairperson. The name and address of the Certification Chairperson is found on the bottom of the Registration Form. This form must be postmarked by **June 16, 2008** and received by **June 30, 2008.**
6. The Certification Fee is NON-REFUNDABLE and cannot be applied to subsequent years' application. The Certification fee **cannot be transferred** to another member.

## **How Are The Pieces Juried?**

1. The Certification Review Board is comprised of three members of SALI who have successfully met Certification standards as a CERTIFIED STENCILER or higher.
2. The identity of the applicant is never known by the Review Board. A piece submitted for review is marked only by a number. The Review Board members are not present when the pieces are removed from their mailing cartons. The Review Board has no access to files containing the names of those who have applied. The greatest care is taken to protect the applicant's identity from the Review Board and maintain the strictest confidentiality throughout the review process.

3. The following review process is used:
  - The Certification Review Board members attend an orientation conducted by the Certification Chairperson.
  - The Review Board members then work individually, without consultation with each other, examining every entry carefully. Each piece is reviewed by all three Review Board members.
  - Each of the three Review Board members critiques and scores each piece, resulting in three separate and individual written critiques for each entry.
4. Each applicant who submits an entry for Certification review will receive a written critique from each Review Board member for each piece submitted, whether or not the piece successfully meets Certification standards. If an entry is disqualified for failure to meet the deadline or satisfy the Rules & Regulations, it will be returned to the applicant with an explanation of disqualification. The applicant may reapply for Certification the following year.

### **What Responsibilities Do The Applicants Have?**

1. Applicants are responsible for submitting required fees. Applicants should understand the Certification fee will not be refunded for ANY reason and cannot be carried over to subsequent years if Certification pieces were not submitted in the year of application.
2. Applicants are hereby advised that only pieces which successfully meet Certification standards will be displayed at the Annual Convention. The League reserves the right to photograph any successful entry and to use the photographs for publication and presentations.
3. Applicants are responsible for observing **all deadlines** as well as the **Certification Guidelines** and **Rules & Regulations** sent upon the individual's application for Certification.
4. Shipping materials are the responsibility of the applicant. Shipping materials should be sturdy and properly protect your work. Please ensure that the packaging is strong enough to be reusable so that your items can be returned to you should you not attend the Convention.
5. All photographs of the work of successful Certification candidates will be retained by the League and included in its permanent Certification files.
6. If you are unsure about any of the Rules or Regulations, contact the Certification Chairperson.

## What Steps Must Be Followed In Applying For Certification?

1. Applications will be accepted by SALI from July 18, 2007 to April 15, 2008. Please allow at least two weeks to receive the Certification kit. Any application for Certification postmarked after April 15, 2008 will be returned.
2. An official application form (available on the SALI web site or in the Artistic Stenciler) must be completed, signed and sent with the appropriate fees to the SALI Certification Chairperson:  
**Mary Boquard CS** phone number (410)-647-9211  
**102 Tarks Lane**  
**Severna Park, MD 21146**
3. Upon receipt of the application and fees, an applicant number will be assigned and sent with the Certification Kit.
4. The SALI Certification Kit which is provided to you must be used and its instructions strictly followed, in your submission.
5. The assigned number should be securely affixed to the lower right hand section on the back of each piece. (Exception: the number may be placed on a tag and attached to the back of the fabric piece.) There is **no handwriting anywhere.**
6. A pre-addressed label will be included in the Certification Kit to send the completed entry to the On-Site person located in the city where the Convention is to be held. Use your own return address label.
7. When mailing your entry, you might want to consider options such as insurance and “Return Receipt Requested”. There are additional charges for these services by the Post Office but the safety and security of your art work is protected. Other alternatives are overnight or private services which incorporate tracking numbers.

## How Will The Entry Be Returned?

1. For those attending the Convention, Certification submissions can be retrieved on Saturday morning from 9:00 am -12:00 noon. Entries cannot be obtained prior to that time. SALI cannot be responsible for materials not retrieved by noon on Saturday, the last day of the Convention. Pick-up location will be announced at the Annual Meeting.
2. If you chose to ship your entry home, return postage from the Convention is the responsibility of all applicants. **Please provide your credit card number and expiration date for this purpose.** (If your credit card expires prior to Convention, it is your responsibility to give the chairperson the new correct expiration date.) Certification submissions can be returned from the Convention site through the Hotel’s shipping department. (Applicants are charged for return postage outside the US including addresses in Canada and Mexico.) If no means of payment is submitted for the return of the submission, the submission will be discarded.